

Report of East North East Area Leader

Report to Outer North East Area Committee

Date: 19th September 2011

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood and Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- 1 This report sets out the format for the Area Committee Business plan and highlights progress made in relation to the plan.
- 2 It is proposed that the plan be developed and presented to the Area Committee in October 2011 along with timescales for the production of the priorities, action plan and Community Charter for 2012 onwards.
- 3 The report also provides Members with an update on progress on work to deliver the actions outlined in the forward work programme and progress made on the priorities set out in the community charter.

Recommendations

- 4 That members note the content of the report and progress made to deliver the priorities set out in the Community Charter and:
- 5 Note the intention to produce and Area Committee Business Plan for the October meeting and:
- 6 Approve the format of the Area Committee Business Plan set out in Appendix A.
- 7 Note the work undertaken so far by the Localism Officer.

Purpose of this report

- 7.1 The purpose of this report is to set out the format for the Area Committee Business plan and highlight progress made in relation to the plan and to provide members with an update on progress of action taken to deliver the priorities set out in the Outer North East Community Charter.

8 Background information

- 8.1 At the June 2011 Area Committee meeting the Delegates Roles and Functions of the Area Committee were presented along with a forward work programme detailing how the roles and responsibilities would be discharged and action taken during 2011/12.
- 8.2 Since then work has been ongoing to create an Area Committee Business Plan which takes the forward work programme a stage further and sets out in more detail the work of the Area Committee and replaces the Area Delivery Plan. It is the intention to provide the completed business plan to the October Meeting of the Area Committee.
- 8.3 The Business Plan is being developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. The plan provides a business planning framework with the main headings that the Area Committee are expected to adopt with information beneath to reflect the local circumstances as set out in Appendix A.
- 8.4 The Area Committee Business plan will provide a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.

9 Main issues

City and Council Changes to Planning and Partnership Framework

- 9.1 Changes are being implemented to the partnership framework of the Leeds Initiative and the planning framework for the city in response to the new government programme, including:
- Central Government removing many its requirements and delegating more flexibility to local areas.
 - Abolishment of Yorkshire Forward, the Regional Development Agency.
 - Reforms to the NHS through the health white paper 'Equity and excellence – liberating the NHS'.
 - The Comprehensive Spending Review setting challenging public service funding reductions.
- 9.2 These changes to the city and council planning and partnerships framework have been progressed over the past few months. In particular an approach to ensure the

partnerships structures, strategic plans and performance management arrangements all dovetail into an effective system for delivering real changes across the city. Work is progressing to update the Vision for Leeds, the Council Business Plan and replace the Leeds Strategic Plan with new city wide partnership plans. They are being developed to reflect the current financial context by focusing on a smaller number of priorities for the city and council. These priorities will be supported by action plans and be measured through a small number of indicators. Any future local Area Committee plan will have to take into account and reflect these changes.

- 9.3 The proposed partnership framework for Leeds Initiative will consist of a main board, five strategic partnerships and a wider network of supporting partnerships and independent partnership activity to deliver the aims of the Vision for Leeds 2011-2030. The five strategic partnerships with the lead role for developing policy and strategy across each theme and driving the delivery of the new City Priority Plans are:
- Health and Well being Board
 - Children and Families Board
 - Safer and Stronger Communities Board
 - Sustainable Economy and Culture Board
 - Housing and Regeneration Board
- 9.4 The new partnership framework and Vision for Leeds 2011-30 was presented at Executive Board in July and Full Council in July for approval. This will provide a lead for the Area Committee business plan.

Proposed Business Plan 2011

- 9.5 In light of the changes city wide following the June Area Committee, Area Management have developed a draft Business Plan for consideration and comment by Members. It is proposed for the Area Committee to adopt an annual Business Plan as the document that frames its priorities and actions for the Inner North East. A draft structure for a new Business Plan is outlined at Appendix A.
- 9.6 Work is ongoing on the Business plan and it is anticipated that the completed document will be presented to the October Area Committee meeting for approval, but feedback is sought from members at this point in relation to the headings and suggested content.
- 9.7 The Business Plan is being developed to provide a consistent approach and framework across the City.

4 Area Priorities Progress Reporting

- 4.1 The priorities for action for the Outer North East area were approved by the Area Committee in March 2011 and these have been used to create a local Community Charter, which has been shared with partners and distributed in the local area.

- 4.2 Through the work of the Area Management Team and the various partners in the area projects and action has been taken to address the agreed priorities. Details of all action taken and ongoing projects are provided below.

Priorities for Children

- 4.3 The new Boston Spa Children's Centre is having their official opening in September and along with the other Children's Centres in the area, Wetherby and Alwoodley, it provides a wide range of provision for families with children age 0-5.
- 4.4 Boston Spa Children's Centre also has job centre plus advice on offer throughout the week to help local parents get back into work. It is hoped that these sessions can be run in other venues throughout the area.

Priorities for Business and Culture

- 4.5 Funding has been given to Wetherby festival an annual festival offering professional events and performances by talented local groups. The festival runs from 21st-30th October and performers on the bill this year include Richard Digance, Maggi Stratford and Coope, Boyes and Simpson who sing a cappella roots music.
- 4.6 Barleyfields Radio Project has also been supported, which allows young people the opportunity to make their own radio programmes and have air time with support from the local radio station, Tempo FM, staff.
- 4.7 Volunteering is also being promoted in the area at appropriate venues and events, particularly in Tree Tops and Open House Community Centres to help with the running of the building and new sessions.

Priorities for Communities

- 4.8 Further to the last Community Safety update in July tasking meetings continue to be held in Harewood & Wetherby and Roundhay, Alwoodley & Moortown to tackle the main crime issues in the area.
- 4.9 Operations that have been carried out in the area recently include attendance at Hallfield Lane retired ladies friendship club to speak to the members about Sneak in Burglaries and criminals in Wetherby who target Audi vehicles to steal or steal from were also targeted. Officers stopped over 20 vehicles in the space of an hour on Boston Road near to the Boston Spa roundabout. One driver was arrested for being over the prescribed alcohol limit after attending a party the night before. Another was issued a £50.00 fine for allowing their MOT to expire. Officers will be carrying out this operation through out summer at various location around the Wetherby Ward. Wetherby police station also held a very successful open day for the local community.
- 4.10 PACT meetings also continue to be held in the Outer North East area to identify local community safety priorities of residents. In the last round of meetings the priorities were as follows:

- Scaur Bank, Millennium Fields and Sandringham Park: Anti-social behaviour
- Spofforth Hill: Speeding on the main road
- Deighton Road - Speeding vehicles
- Wetherby: Reduce instances of theft in Morrisons as a joint partnership venture
- Boston Spa: Speeding through High Street and Primrose Lane, Anti-social behaviour
- Bramham: Anti-social behaviour on Freely fields
- Walton: Speeding through the village
- Aberford: Help residents reduce the number of theft from sheds and outhouses
- Aberford to Scholes: Bring poaching offenders to justice
- Barwick in Elmet: Tackle speeding through the village and ASB calls
- Bardsey: Parking problems at Bardsey primary school
- Collingham: Speeding vehicles, A58, Brookside towards Leeds
- East Keswick: Parking problems on Whitegate
- Harewood: Parking problems around Gateways school
- Linton: Speeding cars through village
- Shadwell: Parking problems around Shadwell primary school
- Alwoodley: To tackle anti-social behaviour (including mini motos and off road bikes) and drug dealing at Cranmer Bank shops and down the ginnels at the rear. To prevent, reduce, and detect burglaries throughout the area. To tackle theft from motor vehicles, including those that involve the integrated sat-nav systems in Audi and Volkswagen cars.

4.11 There are now three community centres directly managed by the Area Committee, Barleyfields in Wetherby ward, Tree Tops in Alwoodley ward and Open House in Alwoodley ward. The management of the Open House is temporary pending a community group agreeing to take over the centre.

4.12 There is an ongoing corporate review of community centres, which will include the above and issues pertaining to these buildings will be fed into this. It is proposed that a steering group and action plan will be created for Tree Tops and Open House. As Barleyfields is almost exclusively used by the youth service it is not seen as necessary to create a steering group.

4.13 In the Outer North East there is only one priority neighbourhood, the Moor Allerton Partnership (MAP) area. A plan has been agreed for the area, which includes a small part of Inner North East and actions are being progressed by the partnership group. A full update report will be provided to the next Outer North East Area Committee in October.

Priorities for Health and Wellbeing

4.14 This theme seeks to provide a range of opportunities for people to lead healthy lives and support voluntary sector groups working with vulnerable people.

4.15 All town and parish councils in the area, and other appropriate organisations, have been given information on setting up a walking group in the area. Currently only one

group has taken up the offer of training, Crossley Street Surgery in Wetherby, but it is hoped with further promotion groups can be set up across the area.

- 4.16 Support is continuing with groups in the area, including MaeCare, Northcall and WISE, to enable them to run health based activities and events for the local community. We are also working with the Citizens Advice Bureau to set up new sessions from Open House Community Centre.
- 4.17 Mapping of health needs in the Moor Allerton Partnership (MAP) area is continuing with meetings taking place with local organisations and relevant service providers to undertake interviews and gain local knowledge. The results of the findings will be used to inform the health priorities for the MAP improvement plan and be reported back to the Area Committee.

Priorities for Better Lives

- 4.18 Support, advice and guidance for town and parish councils continues and a copy of the minutes from the Town and Parish Council Forum meeting in July are included in a later report.
- 4.19 To further support Town and Parish Councils on the emerging localism agenda a localism officer has been appointed by the Area Committee. Below is an update of the main work undertaken already and a brief overview of how the work will progress. A more in depth plan of action is attached at appendix B.
- 4.20 A detailed Project Plan has been produced by the Localism Officer relating to the construction of two Neighbourhood Plans involving Parish Councils in both Harewood and Wetherby Wards. In addition, an options paper has been drawn-up regarding the potential funding of the proposed Neighbourhood Plans as well as the Terms of Reference (ToR) for the Project Board that will help steer the project. A rolling research project has been instigated to help identify funding sources that can be accessed by the Town and Parish Councils in the Outer North East area. A proforma has been circulated to the Town and Parish Councils requesting that they come forward with a priority project that they require additional funding for and/or support with. The Localism Officer has also established a profile with both the Town and Parish Councils and other key stakeholders as a focus for the localism agenda in the Outer North East area through a number of communications and face-to-face meetings.
- 4.21 The next key steps for the project are to establish the membership of the Project Board and arrange an initial meeting of the board in late September. At the inaugural meeting, board members will need to discuss the scope of the project (areas to be covered by the Neighbourhood Plans), agree the Terms of Reference (TOR) and map out a methodology for working, including identifying how the plans can be funded. The Localism Officer is to attend the meetings of all Town and Parish Councils in both Harewood and Wetherby Wards to give an introductory presentation on his role and the wider localism agenda. He will also actively provide support and guidance to the area's Town and Parish Councils, particularly in

relation to their identified priority projects and any issues arising from the emerging localism agenda.

5 Corporate Considerations

5.1 Consultation and Engagement

Community Engagement Plan

5.1.1 Since 2009, the Area Committee approved an annual Community Engagement Plan for the Outer North East. This was in addition to an Area Delivery Plan. As a Priority Advisory Function of the Area Committee, Community Engagement work will continue to play a key role in work undertaken in 2011.

5.1.2 To ensure community engagement is embedded and recognised in all aspects of the Area Committee work it is recommended that community engagement planning and actions are included in the new business plan rather than a separate plan.

5.2 Equality and Diversity / Cohesion and Integration

5.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

5.2.2 The priorities identified in the Area and Neighbourhood Improvement Plans are developed with consultation with the local community and aimed at addressing the inequalities within the area.

5.3 Council Policies and City Priorities

5.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

5.4 Resources and Value for Money

5.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

5.5 Legal Implications, Access to Information and Call In

5.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

5.5.2 There are no key or major decisions included in this report.

5.5.3 There are no legal implications relating to this report.

5.6 Risk Management

5.6.1 Not applicable under this section.

6 Conclusions

- 6.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for the spend of the Wellbeing Budget.
- 6.2 The new business plan would support and contribute to changes already being put in place to the planning framework at a city wide level and continue to illustrate how the Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.
- 6.3 The new business plan would be another step forward in the increasing role and influence of the Area Committee but further work is needed to strengthen the performance monitoring information available at area level. A draft structure for a business plan is outlined at Appendix A.
- 6.4 Progress is being made in relation to the priorities set out in the Area Committee Community Charter.
- 6.5 A Localism Officer has been appointed to provide support to Town and Parish Councils, and an in depth plan of action has been prepared which is attached as Appendix B.

7 Recommendations

- 7.1 Members are requested to:
 - note the content of the report and progress made to deliver the priorities set out in the Community Charter;
 - note the intention to produce an Area Committee Business Plan for the October meeting;
 - approve the format of the Area Committee Business Plan set out in Appendix A.
 - Note the work undertaken so far by the Localism Officer.

8 Background documents

- 8.1 Area Committee Roles and Functions 2011/12